

**AGENDA**  
**JOINT BOARDS OF MAYOR AND BURGESSES AND**  
**BOARD OF FINANCE**  
**SPECIAL MEETING – DECEMBER 15, 2015**

1. Mayor N. Warren “Pete” Hess will call the special meeting to order at \_\_\_\_\_ **p.m.**
2. Pledge of Allegiance to the flag.
3. Mayor Hess will turn the meeting over to Finance Board Chairwoman Diane Scinto.
4. Chairwoman Scinto will appoint alternates.
5. Motion by \_\_\_\_\_ that the Joint Boards of Mayor and Burgesses and Board of Finance approve the following transfer from the various department line items to the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2014/2015 Budget**, as if read:

<b>Transfer From</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Property Assessment	1008-0401-0000-0000	Regular Payroll	17,852.52
Downtown Development	1012-0440-0000-0000	GDC Building Maintenance	27,936.58
Police Department	2001-0401-0000-0000	Regular Payroll	31,381.86
Police Department	2001-0402-0000-0000	Overtime	58,283.71
WPCB	3004-0483-0000-0000	WWTF Collection System COPS	183,364.91
DPW	4000-0401-0010-0000	Regular Payroll Street Maintenance	28,752.55
DPW	4000-0401-0011-0000	Regular Payroll Park Maintenance	102,302.22
DPW	4000-0401-0012-0000	Regular Payroll Vehicle Maintenance	24,908.56
Pensions	6001-0713-0000-0000	Social Security	171,486.73
Insurance	6002-0722-0000-0000	Employees Medical & Hospital	253,023.98
			<b>899,293.62</b>

<b>Transfer To</b>	<b>Account Number</b>	<b>Line Item</b>	<b>Amount</b>
Town Hall Building	1002-0436-0000-0000	Heating	4,585.30
Town Hall Building	1002-0445-0000-0000	Service Contract Elevator	133.79
Town Wide Activity	1003-0437-0000-0000	Electricity	2,017.45
Town Wide Activity	1003-0439-0000-0000	Postage	4,304.17
Town Wide Activity	1003-0441-0000-0000	Advertising	2,048.40
Town Wide Activity	1003-0551-0000-0000	Office Supplies	192.20
Probate Court	1005-0428-0000-0000	Copier Maintenance	149.00
Elections	1006-0442-0000-0000	Maintenance Equipment	2,031.08
Elections	1006-0450-0000-0000	Conference Dues	70.00
Property Assessment	1008-0402-0000-0000	Overtime	10,521.65
Property Assessment	1008-0450-0000-0000	Conference/Dues	120.00
Property Assessment	1008-0462-0000-0000	Maintenance Agreement	3,450.00
Property Assessment	1008-0554-0000-0000	Gas and Oil	123.59
Building Inspector	1009-0554-0000-0000	Gas & Oil	92.17
MIS	1010-0401-0000-0000	Regular Payroll	9,332.91

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MIS	1010-0456-0000-0000	Web Host	319.71
Town Clerk	1011-0401-0000-0000	Regular Payroll	3,746.26
Downtown Development	1012-0422-0000-0000	Legal Fees	4,009.00
Zoning,, ZBA & Inland Wetlands	1014-0402-0000-0000	Overtime	720.61
Zoning, ,ZBA & Inland Wetlands	1014-0550-0000-0000	Departmental Supplies	64.29
Legal Department	1015-0421-0000-0000	Human Resource Legal	7,398.58
Legal Department	1015-0422-0000-0000	General Legal	50,997.06
Prospect St Bldg. Maintenance	1018-0440-0000-0000	Prospect St Bldg. Maintenance	4,684.96
Police Department	2001-0407-0000-0000	Education Increment	2,400.00
Police Department	2001-0442-0000-0000	Maintenance Equipment	268.99
Police Department	2001-0463-0000-0000	Train in Service School	1,492.72
Police Department	2001-0467-0000-0000	Repairs to Motor Vehicles	116.65
Police Department	2001-0469-0000-0000	Traffic Lights	2,075.48
Police Department	2001-0471-0000-0000	Prisoner Expense	104.03
Police Department	2001-0476-0000-0000	Maintenance Computer	2,148.35
Police Department	2001-0480-0000-0000	School Allowance	4,573.74
Police Department	2001-0492-0000-0000	Chief's Expense Account	8.17
Fire Department	2002-0401-0000-0000	Regular Payroll	20,631.40
Fire Department	2002-0402-0000-0000	Overtime	117,932.75
Fire Department	2002-0437-0000-0000	Electricity	215.43
Fire Department	2002-0438-0000-0000	Water	514.55
Fire Department	2002-0480-0000-0000	School Reimbursement	750.00
Fire Department	2002-0489-0000-0000	Medical Examinations	998.10
Fire Department	2002-0525-0000-0000	Gas/Utilities	382.53
Fire Department	2002-0554-0000-0000	Gas and Oil	441.04
Emergency Mgmt.	2005-0401-0000-0000	Regular Payroll	0.04
Eastside Fire Station	2008-0436-0000-0000	Heating Oil	142.89
Eastside Fire Station	2008-0437-0000-0000	Electricity	2,229.58
Youth Services	3002-0504-0000-0000	Mortgage Payment	26.66
Public Health Nursing	3003-0401-0000-0000	Regular Payroll	45,087.52
Public Health Nursing	3003-0407-0000-0000	Education Increment	2,000.00
Public Health Nursing	3003-0415-0000-0000	Retired Employee Sick & Vacation Pay	5,516.32
WPCB	3004-0439-0000-0000	Postage	16.96
WPCB	3004-0669-0000-0000	Veolia Service Fees/Other Payment	22,611.74
WPCB	3004-0672-0000-0000	Veolia Collection System Maintenance	158.60
Senior Center	3005-0525-0000-0000	Utilities	950.51
Street Department	4000-0401-0000-0000	Regular Payroll	52,733.49
Street Department	4000-0401-0015-0000	Regular Payroll Recreation	92.20
Street Department	4000-0402-0010-0000	Overtime Street Maintenance	29,582.68
Street Department	4000-0402-0011-0000	Overtime Park Maintenance	20,129.44
Street Department	4000-0402-0015-0000	Overtime Recreation	6,030.83
Street Department	4000-0408-0000-0000	Part Time	54.90
Street Department	4000-0425-0000-0000	Meal Allowance	151.35
Street Department	4000-0428-0000-0000	Copier Maintenance	229.00
Street Department	4000-0436-0000-0000	Heating	2,068.14
Street Department	4000-0437-0000-0000	Electricity	1,804.80

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Street Department	4000-0438-0000-0000	Water	31,649.50
Street Department	4000-0454-0000-0000	Background Checks	69.00
Street Department	4000-0505-0000-0000	Tipping Fees	13,205.25
Street Department	4000-0519-0000-0000	MSW Recycling Collection	0.04
Street Department	4000-0528-0000-0000	Lighting Service	11,305.67
Street Department	4000-0554-0000-0000	Gas & Oil	121,538.38
Street Department	4000-0555-0000-0000	Tires	1,066.13
Street Department	4000-0664-0000-0000	Roads Sand & Salt	5,091.98
Engineering Department	4006-0540-0000-0000	Phase II Storm Water	1,669.64
Debt Service	5001-0705-0000-0000	Miscellaneous Borrowing Cost	331.00
Pensions	6001-0708-0000-0000	DC Plan	15,049.79
Pensions	6001-0714-0000-0000	Special Medical Pension	25,225.68
Insurance	6002-0715-0000-0000	Insurance claims Deductible	2,822.33
Insurance	6002-0718-0000-0000	General Liability	223.00
Insurance	6002-0725-0000-0000	Heart & Hypertension	5,497.13
Insurance	6002-0726-0000-0000	Unemployment Compensation	51,889.00
Insurance	6002-0734-0000-0000	Law Enforcement Liability	4,536.00
Insurance	6002-0742-0000-0000	Public Officials & Employment Liability	1,459.00
Insurance	6002-0755-0000-0000	Flood Insurance	2,088.00
General	6004-0743-0000-0000	Street Lighting	6,226.02
General	6004-0748-0000-0000	Municipal Audit	5,150.00
General	6004-0757-0000-0000	Railroad Station	2,374.23
Contingency	7000-0799-0000-0000	Contingency	133,043.09
			<b>899,293.62</b>

6. Motion by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ p.m.

cc: R. Butler/P. Porciello/File